Electronic Master Time Sheet

Payroll Deadline: Monday 3:00 p.m.

Company: _____ Fax Number: _____

Contact: _____ Week of: _____

Shift: _____

Supervisor: _____

E-mail: payroll@libertystaffing.ca

or fax: (519)745-1552 or 1-866-277-3596

Assignment Employee Name	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Hours Calculator Reg	OT	Total
								0.00	0.00	0.00

Customer Approval

The total hours indicated were performed satisfactorily by the Liberty Staffing assignment employee(s) named on this form. Overtime is billed on any hours in excess of (44) forty-four in a week at a rate of (1.5) one and one half times the bill rate. I understand that should I hire a Liberty Staffing assignment employee at anytime within six months or before 600 hours of working through Liberty Staffing, a permanent fee is payable. If a Liberty Staffing assignment employee quits Liberty and joins your organization within this 6 month period or before 600 hours, an automatic permanent placement fee is due and payable. I have read and agree to all the terms of Liberty Staffing Services Inc.

Name - Please Print: _____

Authorized Signature / Electronic Approval: _____

Title: _____

Corporate Head Office
Kitchener
745-2909

(519)

Arthur 848-2736
Stratford 275-2742
London 453-9021

Cambridge 624-2877
Kitchener 742-9524

Guelph 823-9697
Woodstock 539-7961

www.libertystaffing.ca